



Ballajura AFC Registration Information

2024 Winter Season

Dear Ballajura AFC Players, Parents & Guardians

Welcome to the 2024 football season! We are very much looking forward to kicking off the new season and seeing all of our returning players and lots of new players around the Club over the coming weeks and months.

The player registration window is now open with all registrations required to be completed via the National Online Registration System – **PLAY FOOTBALL**. We would ask that everyone please take the time to read through the attached information and then jump online to complete their self-registration. If you are able to complete your registration soon that would be greatly appreciated as this will assist the Club to confirm how many teams in each age group we require to register with Football West for the 2024 season.

Please note that the Club is not able to effect any registrations on your behalf – this must be done via the Play Football Online Registration portal. Registrations will also not take effect until accepted by the Club, so the sooner you complete your self-registration, the sooner the Club can confirm your or your child's membership with the Club.

Detailed information to assist with your registration is attached as follows:

- **Attachment A – 2024 Registration Fees**
- **Attachment B – Play Football Self Registration** (step by step guide)
- **Attachment C – KidSport Application**

Our Club Information & Sign-Up Day will be held on Sunday 4th February 2024 (10am - 2pm) at our Clubrooms. As well as collecting or purchasing uniform and registration items for yourself or your child, in-person payment of registration fees can also be completed on this day (although earlier payment via EFT is preferable).

Please note that new players joining the Club must produce a copy of their Birth Certificate or Passport to confirm proof of age. This can be done at the **Club's Information & Sign-Up Day**, or, scanned copies can be forwarded to the Club via our primary email admin@ballajuraafc.com

If you have any queries regarding the registration process or require any further information, please feel free to contact our **Registrar** Christina at registrar@ballajuraafc.com or via her mobile 0449 769 575.

I very much look forward to seeing you and your children around the Club in 2024.

Best Regards

Jason Earley - President



Attachment A – Registration Fees

Ballajura AFC Registration Fees for **2024** are as follows:

MiniRoos		
5, 6 & 7 year olds	Born 2019, 2018 or 2017	\$230
8 to 12 year olds	Born 2016, 2015, 2014, 2013 or 2012	\$290
Junior Leagues		
13 to 16 year olds	Born 2011, 2010, 2009 or 2008	\$330
18s	Born 2008, 2007 or 2006 (NB. This higher fee applies for any 16 year olds trying out for selection in the 18s)	\$350
Senior Teams		
Senior Mens	Sunday League (Amateurs)	\$450
Senior Womens	Sunday League (Metro)	\$380
Masters	Sunday League (Over 45s)	\$380
Socials	Sunday League (Over 35s)	\$380

NB. For MiniRoos and Junior registrations, **KidSport vouchers** are again available to eligible holders of a current Health Care Card or Pensioner Concession Card – please refer to Attachment C for further details.

For the 2024 Season, MiniRoos and Junior Fees include:

- One pair of Club shorts (Nike brand with Club logo);
- A Club training shirt (blue top with Club logo); and
- A tote bag including various goodies for the kids.
- NB. Club socks, required for matches, need to be purchased separately at \$15 a pair.

As part of the registration process, an invoice will be emailed to you, after which payment can be made as follows:

A. **Preferred - upon receipt of your invoice after completing your self-registration**, via Electronic Funds Transfer (EFT) as follows:

- Account Name: Ballajura AFC Committee
- BSB: 066-167
- Account No.: 1060 5173
- NB. Please provide the players full name as the Payment Reference

B. **In person at our Club Information & Sign-Up Day** on Sun 4th Feb 2024 (10am – 2pm)

- Please print the invoice and bring this with you for payment on the day.
- Payment can be made via CASH or CREDIT CARD.



Attachment B – Play Football Self-Registration

Please follow the instructions below to register as a **Ballajura AFC** player for the **2024** season.

- A. If you did **not** register as a player last year and are playing for the first time, you will need to create a 'Play Football Account' by following the steps at **PART ONE** below.
- B. If you registered as a player last year, you will already have a 'Play Football Account' – log into this account by clicking on "My Account" in the top right-hand corner of the playfootball.com.au site and then proceed to **PART TWO** below to complete your registration.

PART ONE - Create a Football Account

1. Go to the Football Australia website: footballaustralia.com.au/football-account
2. Click on "**Join Now**" to navigate to the "Sign In" page
3. Scroll to the bottom of the page and click on "**Create Account**"
4. Complete all required fields and once done, click on "**Register**"

Once you have an account ...

5. **Login** using your Email Address and Password

Note: Football Accounts are different to FFA numbers - ALL existing and new Players require to have a Football Account

PART TWO - Registering with Ballajura AFC

After logging into your own Football Account, you should be on the playfootball.com.au site with "FOOTBALL Network" at the top left-hand side of the page. Click on the appropriate link as set-out below:

- "**New to Football**" – follow point 6 below and then each step thereafter.
 - "**Re-Registering**" – follow point 7 and then point 10 below and then each step thereafter.
6. Select the relevant age group for the new player
 7. Enter "**Ballajura**" when asked to search for a suburb, postcode or club
 8. Select "**Ballajura AFC**" and click on "**Find Out More**" to display our Club Details and which Age Groups are available for Players (NB. Please disregard - "*Before Registering, please make sure you contact the Club*")
 9. Select "**Register Now**" in the top right-hand corner of the page



This will take you to the “Play Football Online Registration” portal for [Ballajura AFC](#)

10. Scroll down and click on “**Get Started**”

(NB. If you did not create a “Football Account”, you will have to do so now!)

11. Sign in and select the player you are registering (i.e. Myself, Linked Person or New Person) and click on “**Continue**”

(NB. New Registrants will be linked to the Football Account being used)

12. Select the relevant age group for the player on the “Product Select” page

13. Note the fees breakdown on the “Product Details” page and then click “**Continue**”

14. Check/update the “Participant Details” on the next page and then click “**Continue**”

15. Check/update the player’s “Profile Photo” as required on the next page and then click “**Continue**” (NB. **Players in Junior Leagues 13s and older MUST have a new photograph uploaded into the system each year**)

16. Modify any relevant details as may be required on the subsequent “Review Your Order” page, click on the “**Terms and Conditions**” check box to review and accept all T&C’s displayed, and then click “**Continue**”

17. The subsequent “Payment” page summarises all relevant fee details and provides our “Pay Offline” payment instructions (NB. **Please do not pay via the Portal** – a separate invoice will be sent to the email address entered in the Participants’ Registration section)

18. Click on “**Submit and Pay Later**”, and after noting the confirmation message, select “**Finished**” or “**Perform Another Registration**”

*These instructions are copied and adapted from the [Registration Help](#) section on the Play Football website. If you have any difficulties completing your Play Football Registration, please refer to the playfootball.com.au site in the first instance and after that please feel free to call our **Registrar** Christina on 0449 769 575 for assistance.*

PLAY FOOTBALL



Attachment C – KidSport Application

Ballajura AFC is a KidSport approved club, and so parents/guardians who are holders of a current **Health Care Card or Pensioner Concession Card** are able to apply for a KidSport voucher for their child. KidSport enables eligible Western Australian children aged 5 to 18 years to participate in community sport by offering them financial assistance of up to **\$300 per financial year**.

If you wish to apply for a KidSport voucher to put towards your child's registration fees, please follow the steps as set-out below:

1. Make sure you have an electronic copy of your Health Care / Pensioner Concession Card which can be uploaded in the KidSport application portal when prompted. A scanned or photographed copy should be fine, with the online form able to accept any of the following formats – .doc, .docx, .pdf, .png, .jpg, .jpeg (Max: 5 MB).
2. Click on the following link to navigate to the DLGSC KidSport homepage:
dlgsc.wa.gov.au/funding/sport-and-recreation-funding/kidsport
3. Click on the '**Apply for KidSport**' link in the right panel of the KidSport homepage.
4. Complete the online application form by entering your child's details as required. Where requested, choose "**Football (Soccer)**" as the sport, choose "**Ballajura Association Football Club**" as the Club, and upload an electronic copy of your Health Care / Pensioner Concession Card when prompted.
5. Once you have **answered all questions and completed all fields**, press "**Submit**". You should then receive an email advising that your application has been received.
6. Once approved, KidSport will send you an email with a "**Voucher Code**". **Please forward this Voucher Code ASAP to the Club** via our email address admin@ballajuraafc.com.

Please note that any specific queries about eligibility, personal circumstances, or rejected applications will need to be discussed directly with KidSport (Phone: (08) 9492 9911 - Email: kidsport@dlgsc.wa.gov.au).

IMPORTANT - the above KidSport application process must be completed and the Voucher Code sent to Ballajura AFC to enable your child's registration process to be completed. If the KidSport Voucher Code is not forwarded to the Club, you will have to pay your child's registration fees in FULL before they will be allowed to play.

